

NORTH DAKOTA ARMY NATIONAL GUARD VACANCY ANNOUNCEMENT FOR ON BOARD LATERAL TRANSFER

ANNOUNCEMENT NUMBER: AGR-LAT-12-43 **OPENING DATE:** 10 Sep 12 **CLOSING DATE:** 18 Sep 12

POSITION TITLE: DTS Manager

MOS: 92A

MAX GRADE: E-6

DUTY LOCATION: HHD 231st Bde Spt BN, Valley City, ND

SELECTING OFFICIAL: MAJ Anna Wittrock, OIC, HHD 231st Bde Spt BN

WHO MAY APPLY: Current North Dakota Army National Guard AGR Soldiers in the grade of E-6.

HOW TO APPLY: Applicants must forward the documents listed below to arrive in the Human Resource Office (HRO) no later than 1600 hours on the closing date indicated above.

REQUIRED:

- **Letter of interest:** Describe your background and your experience(s) related to the position. (2 page max)
- **DA Form 705:** A copy indicating successful completion of the APFT and height/weight within the past 12 months. If height/weight is not included on the DA Form 705, then submit a current height/weight statement from your Commander; include DA Form 5500/5501, Body Fat Content Worksheet. (if applicable).
- **NCOERs:** Include three most recent - A letter of recommendation or performance evaluation must be submitted on Soldiers not requiring an NCOER (or not having an NCOER within the past 12 months).
- **DA Form 2-1:** Copy.

DOCUMENTS MAY BE FORWARDED BY:

Hand carried or mailed to:

OFFICE OF THE ADJUTANT GENERAL
ATTN: NGND-J1-DHR-AGR-S
Room 424
P.O. Box 5511
Bismarck, ND 58506-5511

Emailed to:

SFC Danita Schaefer
danita.schaefer@us.army.mil

ADDITIONAL INFORMATION:

- (1) Vacancies eligible for fill using a lateral transfer will be announced for a period of seven *working* days. Interested Soldiers must submit the required documents to the AGR office within those seven days. The AGR Office will then forward to the selecting supervisor the documents for the applicants who are qualified for a lateral transfer.
- (2) If more than one Soldier is interested in the position, the selecting supervisor will complete an informal, best qualified interview process to determine the selectee. If qualified candidates are available but not selected, the selecting supervisor must justify that decision in writing and obtain approval by the applicable approving authority (ACoS/DJS).
- (3) A losing command which does not concur with the transfer must provide a written explanation of non concurrence which will be reviewed by the applicable approving authority (ACoS/DJS).
- (4) Qualification requirements:
 - a. Soldiers must meet the requirements of the AGR stabilization policy prior to lateral transfer.
 - b. Soldiers who are selected for a position for which they are not qualified must meet all requirements to obtain that MOS prior to reassignment and must become MOSQ'd within 12 months of reassignment. Soldiers who do not become MOSQ'd within 12 months are subject to actions IAW NGR 600-5.